



Policy Statement

Part 1: Statement of intent

This is the health and safety policy statement of:

Sparkle-Events

Our health and safety policy are to:

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| <ul style="list-style-type: none">• Prevent accidents and cases of work-related ill health• Manage health and safety risks in the workplace.• Provide clear instructions, information and adequate training to ensure employees are competent to do their work.• Provide personal protective equipment were required.• Consult with other employees on matters effecting their health and safety.• Provide and maintain safe equipment.• Ensure safe handling and use of equipment.• Maintain safe and healthy working conditions.• Implement emergency procedures.• Review and revise this policy regularly. |
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Date:	Signed
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Part 2: Responsibilities for health and safety

- Overall and final responsibility for health and safety – Stephen Conroy (Owner)
- Day to Day responsibility to ensure this policy is put into place – Stephen Conroy (Owner)
- To ensure health and safety standards are maintained/improved - Stephen Conroy (Owner)

All employees should:

- Co-operate with supervisors and managers on health and safety matters.
- Take reasonable care of their own health and safety.
- Report all health and safety concerns to an appropriate person (as detailed above)

Part 3: Arrangements for Health and Safety

Risk assessment

- We will complete relevant risk assessments and take action.
- We will review risk assessments when working habits or conditions change.

Training

- We will give staff a health and safety induction and provide appropriate training.
- We will provide appropriate protective equipment when required.

Consultation

- We will consult staff routinely on health and safety matters as they arise and formally when we review health and safety.

Evacuation

- We will make sure escape routes in company events are known and a dear to the evacuation plan as it proceeds.
- Understanding the policies in place for each venue while on site and updating our own policies as needed.